

Notice of Privacy Practices

Effective Date: Aug 26, 2025

Practice Name: Romani Orthodontics

Address: 869 Broadway, East Providence, RI 02914

Dear Patient

We take the new Federal HIPAA (Health Insurance Portability and Accountability Act) laws — written to protect the confidentiality of your health information — very seriously. Our goal is to provide excellent orthodontic care without you worrying that your personal health history will be unnecessarily shared outside our office.

How Your Health Information May Be Used

To Provide Treatment

We use your health information within our office to provide you with the best orthodontic care possible. This may include administrative and clinical procedures designed to optimize scheduling and coordination of care between orthodontic assistants, orthodontists, and office staff. We may also share your health information with physicians, referring dentists, dental laboratories, and other healthcare personnel involved in your treatment.

To Obtain Payment

Your health information may be included with an invoice used to collect payment for the care you receive in our office. This can include insurance forms filed by mail or electronically. We will make every effort to work only with companies committed to the security of your health information.

To Conduct Health Care Operations

Your information may be used during staff performance evaluations, training programs for students or interns, or audits by insurance companies and government agencies. It may also be reviewed for certification, licensing, or credentialing purposes.

Appointment Reminders & Follow-Ups

We may remind you of appointments, follow up on your care, or inform you of treatment options or services that may be of interest. This may be done through postcards, letters, phone calls, or other communication methods.

Abuse or Neglect

We may disclose information to government authorities if we believe a patient is the victim of abuse, neglect, or domestic violence, but only as permitted or required by law.

Public Health and National Security

We may be required to disclose information to Federal officials or military authorities for public health activities, investigations, or national security purposes.

Law Enforcement

As permitted or required by law, we may share your information with law enforcement officials in certain limited situations, such as reporting a crime or responding to an investigation.

Family, Friends, and Caregivers

With your permission, or in emergencies where you are unable to communicate, we may share your information with family members, friends, or caregivers who are involved in your treatment or payment.

Contact Information

If you have questions, concerns, or complaints about your privacy rights, please contact:

Privacy Officer
Romani Orthodontics
869 Broadway, East Providence, RI 02914
Phone: klromani@gmail.com
Email: (401) 298-9589